**Guidance Note on Special Trade Transactions & Customs Representation**

**Detentions & Demurrage -**

* **Detention:** Charges by shipping line for holding containers beyond free days.
* **Demurrage:** Charges by port/CFS for storage of cargo beyond free days.
* **Tips to Avoid:**
  + File documents in advance.
  + Use RMS (Risk Management System) clearance wherever possible.
  + Engage CHA proactively to avoid delays.

**✅ Do’s & Don’ts Summary:**

**Do’s -**

* Verify product eligibility under FTP.
* Keep all customs documents handy (5-year record).
* Ensure timely filing of appeals in case of disputes.
* Use digital tools like ICEGATE for status tracking.

**Don’ts -**

* Don’t undervalue goods or misdeclare HSN.
* Don’t import second-hand machinery without clearance.
* Don’t ignore customs notices (can lead to penalties).
* Don’t assume baggage rules cover commercial goods.

**Documentation, Fee Structure & Timelines:**

**Detentions & Demurrage -**

**Documents:**

* Delivery Order (DO) from shipping line
* Customs Clearance papers (Shipping Bill, BOE)
* Waiver request letter (if seeking waiver)

**Fee:**

* Detention charges by shipping line (₹3,000–₹7,000 per day per container).
* Demurrage charges by port (₹1,000–₹2,500 per day per container).

**Timeline:**

* Waiver requests processed in 7–15 working days.